



AGENDA

- 1. CALL TO ORDER BY MAYOR KEVIN COTTON**
- 2. PLEDGE OF ALLEGIANCE**
- 3. INVOCATION**
- 4. ROLL CALL**
- 5. APPROVAL OF MINUTES**
 - A. Minutes of December 5, 2022 -
- 6. APPROVAL OF BILLS AND PAYROLL**
 - A. Bills and Payroll
- 7. Award Presentations**
- 8. DEPARTMENT REPORTS**
 - A. Fire Department Report
 - B. Police Department Report
- 9. Life Saving Awards - Chief Steve Bryan Madisonville Police Department**
- 10. NEW BUSINESS**
 - A. Resolutions
 - A. Accept Bid for Westside Wastewater Treatment Plant Clarifier No 3
 - B. Accept Bid for Surplus lot at 581/583 West Noel, Madisonville, Kentucky
 - C. Surplus Vehicle for Police Department
 - D. Adoption of the 2023 Personnel Policy
- 11. Closed Session: Pursuant to KRS 61.810 (g) Discussions between a public agency and a representative of a business entity and discussions concerning a specific proposal, if open discussions would jeopardize the siting, retention, expansion, or upgrading of the business.**
- 12. ADJOURNMENT**



MINUTES

1. CALL TO ORDER BY MAYOR KEVIN COTTON

2. PLEDGE OF ALLEGIANCE

3. INVOCATION

Council Member Tony Space

4. ROLL CALL

Present: Council Member Tony Space, Council Member Adam Townsend, Council Member Frank Stevenson, Council Member Chad Menser

Absent: Council Member Misty Cavanaugh, Council Member Amy Cruz

5. APPROVAL OF MINUTES

A. Minutes of November 21, 2022

RESULT: Approved

MOVER: Council Member Frank Stevenson

SECONDER: Council Member Tony Space

AYES: Tony Space, Adam Townsend, Frank Stevenson, Chad Menser

NOES: None

ABSTAIN: None

6. APPROVAL OF BILLS AND PAYROLL

A. Bills and Payroll

RESULT: Approved

MOVER: Council Member Adam Townsend

SECONDER: Council Member Tony Space

AYES: Tony Space, Adam Townsend, Frank Stevenson, Chad Menser

NOES: None

ABSTAIN: None

7. DEPARTMENT REPORTS

A. Building Official Report

B. Planning & Zoning Report

C. Business License Report

8. NEW BUSINESS

A. Resolutions

A. Resolution to accept bid for Fire Alarm System

RESULT: Motion to reject Bid for Station 2

MOVER: Council Member Frank Stevenson

SECONDER: Council Member Tony Space

AYES: Tony Space, Adam Townsend, Frank Stevenson, Chad Menser

NOES: None

ABSTAIN: None

RESULT: Motion to accept for Premier for Station 3 \$17,750.00 and Station 4 \$21,350.00 - Total of \$39,100

MOVER: Council Member Tony Space

SECONDER: Council Member Adam Townsend

AYES: Tony Space, Adam Townsend, Frank Stevenson, Chad Menser

NOES: None

ABSTAIN: None

B. Resolution to accept bid for bucket truck for Electric Department

RESULT: Approve Bid for Bucket Truck to Altec in the amount of \$353,911.87

MOVER: Council Member Adam Townsend

SECONDER: Council Member Frank Stevenson

AYES: Tony Space, Adam Townsend, Frank Stevenson, Chad Menser

NOES: None

ABSTAIN: None

B. Municipal Orders

A. Appointment of Jack Morris to the Ethics Board

RESULT: Approve Jack Morris to Ethics Board

MOVER: Council Member Chad Menser

SECONDER: Council Member Tony Space

AYES: Tony Space, Adam Townsend, Frank Stevenson, Chad Menser

NOES: None

ABSTAIN: None

B. Appointment of Susan Scholze to Tree Board

RESULT: Approve Susan Scholze to Tree Board

MOVER: Council Member Tony Space

SECONDER: Council Member Adam Townsend

AYES: Tony Space, Adam Townsend, Frank Stevenson, Chad Menser

NOES: None

ABSTAIN: None

9. ADJOURNMENT

RESULT: Adjourn

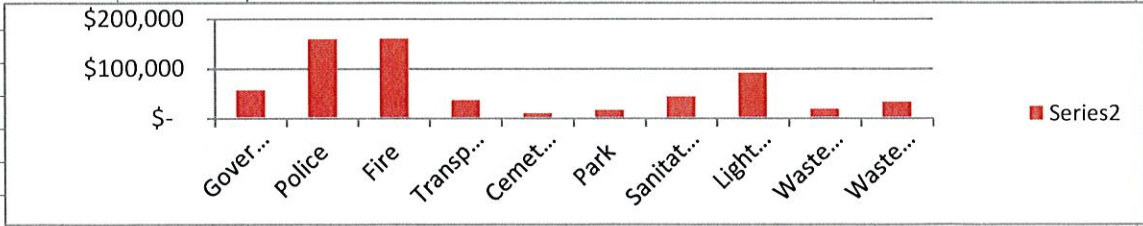
MOVER: Council Member Chad Menser

SECONDER: Council Member Adam Townsend

AYES: Tony Space, Adam Townsend, Frank Stevenson, Chad Menser

NOES: None

ABSTAIN: None

	A	B	C	E	F
1			Bills and Payroll for Council Meeting 12/19/2022-----		
2	Co#	Bank#	Fund Name		
3	100	1	General Fund	\$ 120,936.75	
4				\$ 246,635.04	
5					
6					
7			Total General Fund	\$ 367,571.79	
8	190	7	Sanitation	\$ 2,022.92	
9				\$ 18,386.12	
10					
11					
12			Total Sanitation	\$ 20,409.04	
13	200	7	Electric/Utility Office	\$ 130,665.80	
14				\$ 70,858.28	
15					
16					
17			Total Electric/Utility Office	\$ 201,524.08	
18	210	6	Water and Filter	\$ 5,395.58	
19				\$ 75,716.52	
20					
21					
22			Total Water Filter	\$ 81,112.10	
23		7	Waste Water Collection and Treatment	\$ 274,984.06	
24				\$ 47,385.65	
25					
26					
27			Total Wastewater Collection and Treatment	\$ 322,369.71	
28					
29					
30	Co#	Dept #	Department Name	Amount	
31	100	Various	Governmental	\$ 56,089	
32	100	2100	Police	\$ 158,404	
33	100	2300	Fire	\$ 160,110	
34	100	3300	Transportation	\$ 35,546	
35	100	5000	Cemetery	\$ 9,330	
36	100	7000	Park	\$ 15,607	
37	190	3100	Sanitation	\$ 42,858	
38	200	1000/4500	Light Fund	\$ 91,024	
39	200	2000	Wastewater Treatment	\$ 17,919	
40	200	2001	Wastewater Collection	\$ 32,249	
41	200	4700/4600	Water and Filter	\$ 52,148	
42			Total Payroll	\$ 671,286	
43					
44					
45					
46					
47					
48					
49					
50					
51			Number of Employees Paid December 9, 2022		
			See next page		

CMP	DEPT	NAME	DATE	TOTAL	FULL	PART
100	1100	ELECTED OFFICIALS	12/09/22	7	1	6
100	1200	ADMINISTRATION	12/09/22	11	10	1
100	1400	FINANCE	12/09/22	5	5	
100	1500	CITY CLERK	12/09/22	4	4	
100	1600	AIRPORT	12/09/22	4	4	
100	1700	ZONING	12/09/22	2	2	
100	2100	POLICE DEPT-MADISONVILLE	12/09/22	52	46	6
100	2150	POLICE FICA	12/09/22	7	2	5
100	2151	DISPATCH	12/09/22	12	12	
100	2200	ALCOHOLIC BEVERAGE CONTROL	12/09/22	1		1
100	2300	FIRE DEPT-MADISONVILLE	12/09/22	65	65	
100	2350	FIRE FICA/NON HAZARDOUS	12/09/22	1	1	
100	3300	TRANSPORTATION DEPT	12/09/22	27	23	4
100	5000	CEMETERY DEPARTMENT	12/09/22	7	7	
100	7000	PARK DEPARTMENT	12/09/22	12	10	2
100	7200	MAHR PARK	12/09/22	9	7	2
190	3100	SANITATION DEPARTMENT	12/09/22	23	23	
200	1000	UTILITY OFFICE	12/09/22	15	15	
200	4500	LIGHT DISTRIBUTION DEPT	12/09/22	20	20	
210	2000	WASTEWATER TREATMENT	12/09/22	7	7	
210	2001	WASTEWATER COLLECTION	12/09/22	18	18	
210	2002	ENGINEERING & STORMWATER	12/09/22	5	5	
211	4600	FILTER DEPARTMENT	12/09/22	11	11	
211	4700	WATER DEPARTMENT	12/09/22	17	17	
Totals				342	315	27

CMP	DEPT	NAME	REGULAR	OVERTIME	SPC-OVT	TOTAL
100	1100	ELECTED OFFICIALS	.00	.00	.00	.00
100	1200	ADMINISTRATION	263.25	.00	.00	263.25
100	1400	FINANCE	80.00	.00	.00	80.00
100	1500	CITY CLERK	75.50	.00	.00	75.50
100	1700	ZONING	86.00	.00	.00	86.00
100	1900	CITY ENGINEER	.00	.00	.00	.00
100	2200	ALCOHOLIC BEVERAGE	.00	.00	.00	.00
		Total Government	504.75	.00	.00	504.75
100	2100	POLICE DEPT-MADISO	4,322.00	300.50	.00	4,622.50
100	2150	POLICE FICA	307.50	6.00	.00	313.50
		Total Police	4,629.50	306.50	.00	4,936.00
100	2300	FIRE DEPT-MADISONV	6,464.00	1,981.50	15.25	8,460.75
100	2350	FIRE FICA/NON HAZA	79.00	.00	.00	79.00
		Total Fire	6,543.00	1,981.50	15.25	8,539.75
100	3300	TRANSPORTATION DEP	1,987.10	19.75	.00	2,006.85
		Total Transportati	1,987.10	19.75	.00	2,006.85
100	5000	CEMETERY DEPARTMEN	485.50	11.75	.00	497.25
		Total Cemetery	485.50	11.75	.00	497.25
100	7000	PARK DEPARTMENT	633.00	5.25	.00	638.25
100	7100	POOL EMPLOYEES	.00	.00	.00	.00
		Total Park	633.00	5.25	.00	638.25
190	3100	SANITATION DEPARTM	1,785.50	18.25	.00	1,803.75
		Total Sanitation	1,785.50	18.25	.00	1,803.75
200	1000	UTILITY OFFICE	967.75	4.50	.00	972.25
200	1001	METER READING	.00	.00	.00	.00
200	4500	LIGHT DISTRIBUTION	1,543.00	32.00	.00	1,575.00
		Total Utility Offi	2,510.75	36.50	.00	2,547.25
210	2000	WASTEWATER TREATME	542.00	4.25	.00	546.25
210	2001	WASTEWATER COLLECT	1,474.25	72.50	.00	1,546.75
		Total Wastewater T	2,016.25	76.75	.00	2,093.00
211	4600	FILTER DEPARTMENT	908.00	38.00	.00	946.00
211	4700	WATER DEPARTMENT	1,297.50	18.75	.00	1,316.25
		Total Water	2,205.50	56.75	.00	2,262.25
		Grand Totals	23,300.85	2,513.00	15.25	25,829.10

CMP	DEPT	NAME	REGULAR	OVERTIME	SPC-OVT	TOTAL
100	1100	ELECTED OFFICIALS	4,912.22	.00	.00	4,912.22
100	1200	ADMINISTRATION	24,951.40	.00	.00	24,951.40
100	1400	FINANCE	13,010.48	.00	.00	13,010.48
100	1500	CITY CLERK	7,887.91	.00	.00	7,887.91
100	1700	ZONING	4,103.22	.00	.00	4,103.22
100	1900	CITY ENGINEER	.00	.00	.00	.00
100	2200	ALCOHOLIC BEVERAGE	1,224.00	.00	.00	1,224.00
		Total Government	56,089.23	.00	.00	56,089.23
100	2100	POLICE DEPT-MADISO	138,773.19	13,401.02	.00	152,174.21
100	2150	POLICE FICA	6,025.90	204.31	.00	6,230.21
		Total Police	144,799.09	13,605.33	.00	158,404.42
100	2300	FIRE DEPT-MADISONV	112,872.31	45,178.98	462.41	158,513.70
100	2350	FIRE FICA/NON HAZA	1,596.72	.00	.00	1,596.72
		Total Fire	114,469.03	45,178.98	462.41	160,110.42
100	3300	TRANSPORTATION DEP	34,988.25	557.82	.00	35,546.07
		Total Transportati	34,988.25	557.82	.00	35,546.07
100	5000	CEMETERY DEPARTMEN	9,100.65	229.71	.00	9,330.36
		Total Cemetery	9,100.65	229.71	.00	9,330.36
100	7000	PARK DEPARTMENT	15,501.73	105.30	.00	15,607.03
100	7100	POOL EMPLOYEES	.00	.00	.00	.00
		Total Park	15,501.73	105.30	.00	15,607.03
190	3100	SANITATION DEPARTM	42,251.15	607.15	.00	42,858.30
		Total Sanitation	42,251.15	607.15	.00	42,858.30
200	1000	UTILITY OFFICE	27,185.69	111.65	.00	27,297.34
200	1001	METER READING	.00	.00	.00	.00
200	4500	LIGHT DISTRIBUTION	61,847.12	1,879.75	.00	63,726.87
		Total Utility Offi	89,032.81	1,991.40	.00	91,024.21
210	2000	WASTEWATER TREATME	17,772.18	146.37	.00	17,918.55
210	2001	WASTEWATER COLLECT	30,356.68	1,892.39	.00	32,249.07
		Total Wastewater T	48,128.86	2,038.76	.00	50,167.62
211	4600	FILTER DEPARTMENT	19,986.95	1,163.57	.00	21,150.52
211	4700	WATER DEPARTMENT	30,353.04	644.57	.00	30,997.61
		Total Water	50,339.99	1,808.14	.00	52,148.13
		Grand Totals	604,700.79	66,122.59	462.41	671,285.79

Madisonville Fire Department

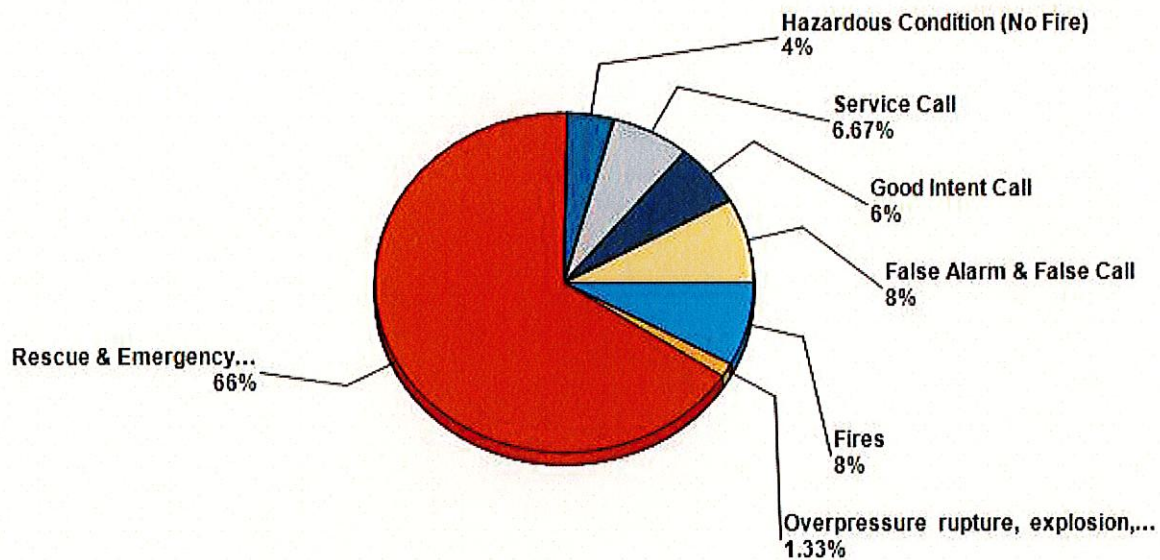
Monthly Report

November 2022



INCIDENT TYPE	# INCIDENTS	
MEDICAL	99	
FIRE	51	
TOTAL	150	
# OVERLAPPING	% OVERLAPPING	
29	19	
PRE-INCIDENT VALUE	LOSSES	
\$626,700.00	\$28,180.00	
DISPATCH TO RESPONDING (AVG: 0:01:19)		
	MEDICAL	FIRE
Station #1	0:01:27	0:01:08
Station #2	0:00:56	0:01:40
Station #3	0:01:27	0:01:30
Station #4	0:00:56	0:00:54
DISPATCH TO ARRIVAL (AVG: 0:04:46)		
	MEDICAL	FIRE
Station #1	0:04:17	0:04:00
Station #2	0:04:00	0:04:10
Station #3	0:06:06	0:05:40
Station #4	0:04:36	0:04:30
AVERAGE TIME ON SCENE		Monthly Training Hours
20 minutes 06 seconds		515
INSPECTIONS		
Pre-Incident Plans		59
Fire Prevention Inspections		27
Code Enforcement Cases		119
COMMUNITY OUTREACH		
Community Programs		14
Smoke Alarms Issued		2
Adult Contacts		1024
Children Contacts		326

Madisonville Fire Department Incident Breakdown by Type November 2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	12	8%
Overpressure rupture, explosion, overheating - no fire	2	1.33%
Rescue & Emergency Medical Service	99	66%
Hazardous Condition (No Fire)	6	4%
Service Call	10	6.67%
Good Intent Call	9	6%
False Alarm & False Call	12	8%
TOTAL	150	100%

Madisonville Fire Department

Incident Breakdown by %

November 2022



INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	4	2.67%
118 - Trash or rubbish fire, contained	1	0.67%
121 - Fire in mobile home used as fixed residence	1	0.67%
131 - Passenger vehicle fire	2	1.33%
142 - Brush or brush-and-grass mixture fire	3	2%
143 - Grass fire	1	0.67%
251 - Excessive heat, scorch burns with no ignition	2	1.33%
311 - Medical assist, assist EMS crew	91	60.67%
322 - Motor vehicle accident with injuries	7	4.67%
324 - Motor vehicle accident with no injuries.	1	0.67%
412 - Gas leak (natural gas or LPG)	2	1.33%
424 - Carbon monoxide incident	1	0.67%
445 - Arcing, shorted electrical equipment	1	0.67%
462 - Aircraft standby	2	1.33%
512 - Ring or jewelry removal	3	2%
550 - Public service assistance, other	1	0.67%
551 - Assist police or other governmental agency	1	0.67%
554 - Assist invalid	2	1.33%
561 - Unauthorized burning	3	2%
611 - Dispatched & cancelled en route	2	1.33%
622 - No incident found on arrival at dispatch address	1	0.67%
631 - Authorized controlled burning	2	1.33%
641 - Vicinity alarm (incident in other location)	1	0.67%
651 - Smoke scare, odor of smoke	1	0.67%
671 - HazMat release investigation w/no HazMat	2	1.33%
733 - Smoke detector activation due to malfunction	1	0.67%
735 - Alarm system sounded due to malfunction	6	4%
743 - Smoke detector activation, no fire - unintentional	5	3.33%
TOTAL INCIDENTS:	150	100%

Madisonville Fire Department

Pre-Incident Plans

November 2022



1	Arctic Refrigeration & Food Service	1520 Island Ford RD	11/04/2022
2	Baptist Health Madisonville	900 Hospital DR	11/02/2022
3	Black Pearl Home Care	301 E Center ST #101	11/15/2022
4	Bluegrass Check Advance	100 Madison Square DR	11/02/2022
5	Calhoun Feed Main Office	515 Nebo RD	11/02/2022
6	Caris Counseling	744 Princeton RD	11/14/2022
7	Carquest Auto Parts	622 S Main ST	11/02/2022
8	Cato Fashion	401 Madison Square DR	11/02/2022
9	Chris Wilson Automotive	133 E Center ST	11/02/2022
10	Claire's	401 Madison Square DR	11/02/2022
11	Clark Associates	410 Commerce DR	11/02/2022
12	Covenant Community Church	1055 N Main ST	11/02/2022
13	CVS	920 N Main ST	11/04/2022
14	DaVita Dialysis	255 East North St	11/02/2022
15	Dollar General	2115 S Main ST	11/04/2022
16	Dollar Tree	401 Madison Square DR	11/08/2022
17	Farmers Home Furniture	98 Madison Square DR	11/08/2022
18	Fast Pace Urgent Care	919 N Main ST	11/09/2022
19	Finders Keepers	1092 Thornberry DR	11/02/2022
20	Habitat for Humanity	50 S Daves	11/14/2022
21	Heritage Homes	843 Hanson ST	11/14/2022
22	HMC Service Co.	105 Dempsey ST	11/17/2022
23	Hopkins County Court House	120 E Center St	11/02/2022
24	Hopkins County Heat and Air	730 W. Noel Ave	11/14/2022
25	Huck's #368	921 National Mine Dr.	11/02/2022
26	Huddle House	455 Hudson Park DR	11/14/2022
27	Immanuel Baptist Church	714 Brown RD	11/02/2022
28	Independence Bank	629 E Center	11/14/2022
29	Integrated Metal Solutions	2840 Nebo RD	11/14/2022
30	Island Ford Baptist Church	1415 Island Ford RD	11/14/2022
31	King's Great Buys Plus	1141 S Main ST	11/04/2022
31	La Bendicion Tienda Mexicana	1300 S Main ST	11/04/2022
33	Land O Frost	3295 Nebo RD	11/14/2022
34	Little Caesar's	1030 N Main ST	11/14/2022
35	Madisonville Fire Dept, Station # 3	810 Industrial CT	11/04/2022
36	Madisonville Regional Airport	162 Airport RD	11/14/2022
37	MidSouth Rentals	566 Powell DR	11/02/2022
38	Miracle Ear	1910 S Main ST #A	11/08/2022
39	Nueve	1002 N Main ST	11/14/2022
40	Paragon Of Madisonville	127 Stagecoach RD	11/02/2022
41	Pebble Creek Family Dentistry	2100 N Main ST	11/14/2022
42	Pizza Hut	315 S Main ST	11/02/2022
43	R&D Home Center	1125 Island Ford RD	11/02/2022
44	Rhye's Cakery	17 W Center ST	11/17/2022
45	Rickard's Rustic Wood	1 N Main ST	11/09/2022
46	Roses	50 Madison SQ	11/14/2022
47	Rural King	1650 S Main ST	11/14/2022
48	Shelter Insurance	445 N Main ST	11/09/2022
49	Silver Star	1800 N Main ST	11/14/2022
50	Sonic	960 N Main ST	11/09/2022
51	Sonic	815 S Main ST	11/14/2022
52	Spero Health	436 N Main ST	11/09/2022
53	State Farm Insurance (John Zieba)	301 E Center ST #102	11/15/2022
54	Sunrise Childrens Services	190 Madison Square DR #D	11/04/2022
55	Sureway	1050 Thornberry DR	11/14/2022
56	Truth Apostolic Church	678 S Seminary ST	11/08/2022
57	U.S. Bank	15 Chelsea DR	11/14/2022
58	Walgreen's	679 S Main ST	11/04/2022
59	Wings ETC.	97 Madison Square DR	11/14/2022

Madisonville Fire Department

Community Events

November 2022



Public Education

	11/01/2022	Fire Extinguisher Class	Webstaurant Fire Extinguisher training	Webstaurant, 200 Commerce Dr.
	11/04/2022	Fire Extinguisher Class	Webstaurant Fire Extinguisher training	Clark Distribution
	11/09/2022	School Event	MAPS	Pride Ave School
	11/10/2022	Fire Extinguisher Class	Webstaurant Fire Extinguisher training	Clark Distribution

Public Relations

	11/01/2022	Public Relations Presence	Ambassador Program	Station 1
	11/03/2022	Public Relations Presence	Madisonville Hopkins County Sports Plex Groundbreaking	
	11/09/2022	CPR Class	Police Department CPR training	Station 1
	11/13/2022	Public Relations Presence	Parade	Station 1
	11/16/2022	Community Event	Deck the Park	Madisonville City Park
	11/17/2022	Community Event	Deck the park set up	City park
	11/17/2022	Public Education	Station-1 tour	MFD Station-1
	11/22/2022	Community Event	Deck the park MFD tree	Madisonville City Park
	11/24/2022	Community Event	Turkey Trot Mahr Park	Mahr Park
	11/26/2022	Station Tour	Station Tour	Station 2



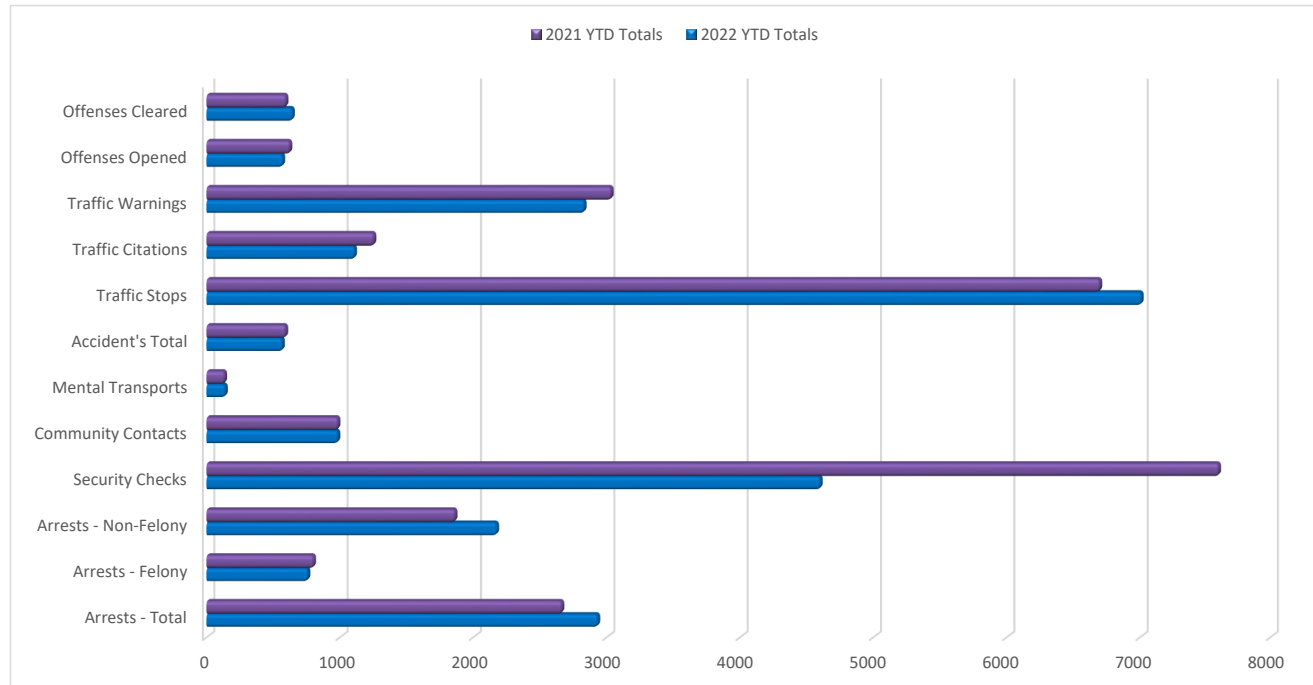
Madisonville Police Department

Council Report

December, 2022

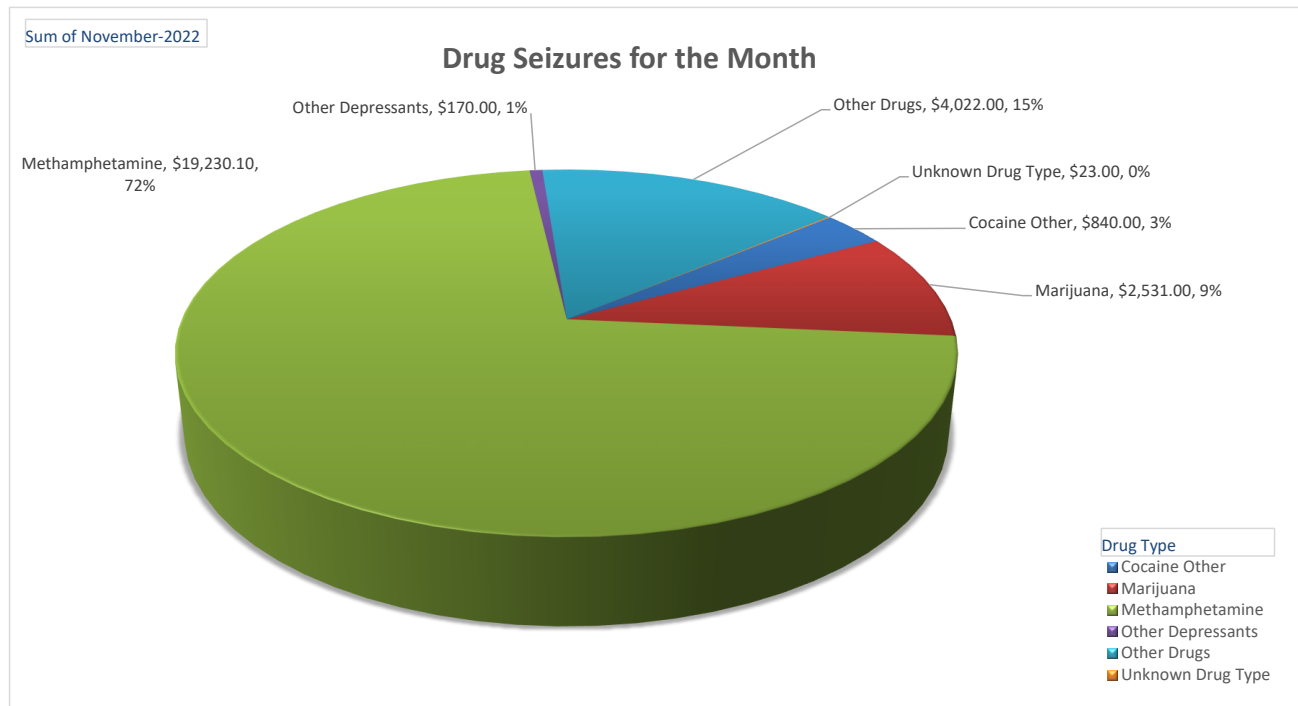


Type	Nov-22	Nov-21	2022 YTD Totals	2021 YTD Totals	Man Hours	Sep-22	Oct-22	Nov-22	Totals
Calls - Total Responses	3404	3856	43347	42896	Regular Hours	7869.1	7248.7	7523.61	22641.4
Arrests - Total	306	203	2932	2663	Over Time Hours	691.75	670.75	643.75	2006.25
Arrests - Felony	76	50	758	801	Vacation Hours	398.25	830.25	579.75	1808.25
Arrests - Non-Felony	230	153	2174	1862	Sick Hours	71.75	221.5	290.5	583.75
Security Checks	257	583	4601	7601	Training Hours				0
Community Contacts	79	95	983	984	Community Programs				0
Mental Transports	9	14	139	134	Volunteer Hours				0
Accident's Total	46	54	567	592	Crime Stopper Tips	187	13	19	219
Traffic Stops	533	721	7008	6697	Crime Stopper Arrests	32	0	2	34
Traffic Citations	93	102	1108	1253	Special Events: Veterans Day Parade and Events Volunteer events:				
Traffic Warnings	179	398	2830	3033					
Offenses Opened	39	38	569	623					
Offenses Cleared	61	26	642	594					
Stolen/Lost Property Value	\$ 10,200.75	\$ 31,892.38	\$407,195.03	\$442,130.12					
Recovered Property Value	\$ 5,061.00	\$ 6,327.95	\$67,090.87	\$79,245.95					
Average Response Time	4.19 Mins	3.54 Mins	3.85 Mins	4.32 Mins					





Madisonville Police Department Council Report December, 2022



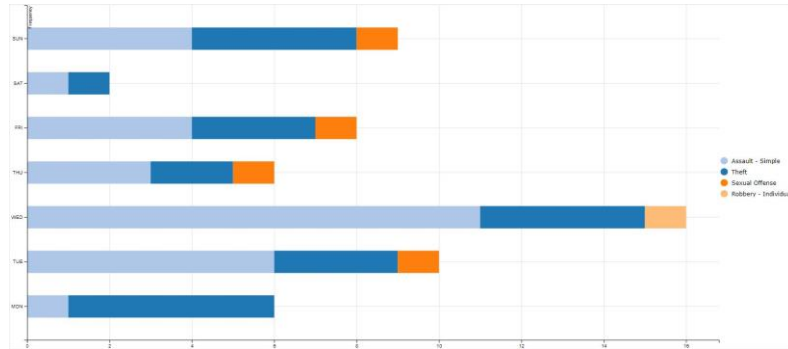
Total Seizures November 2022 \$ 26,816.10



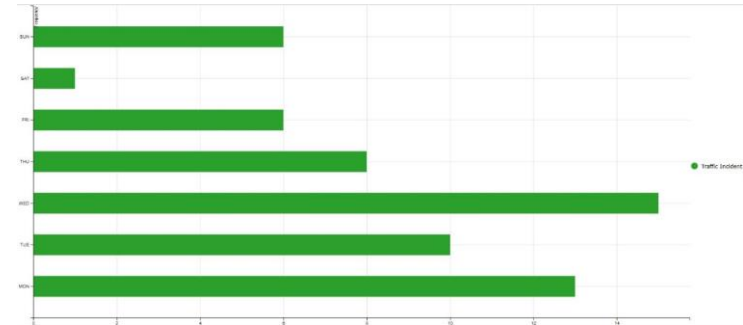
Madisonville Police Department Council Report December, 2022



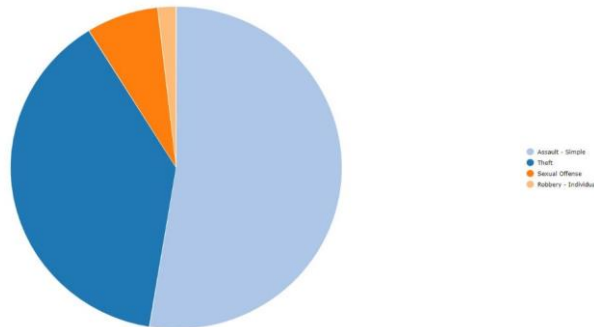
Part 1 Crimes by Day of Week



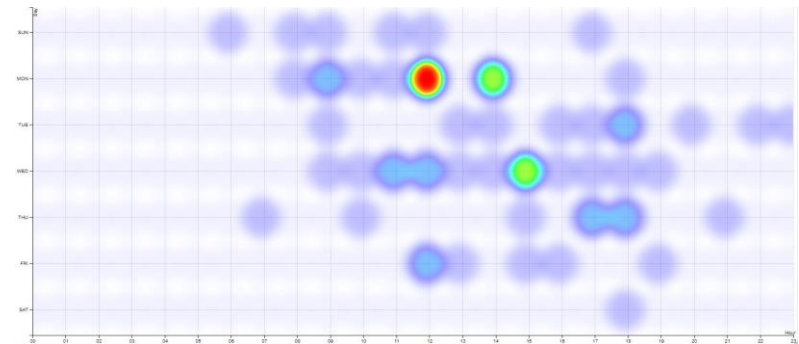
Traffic Accidents by Day of Week



Part 1 Crimes



Traffic Accident Highest Times

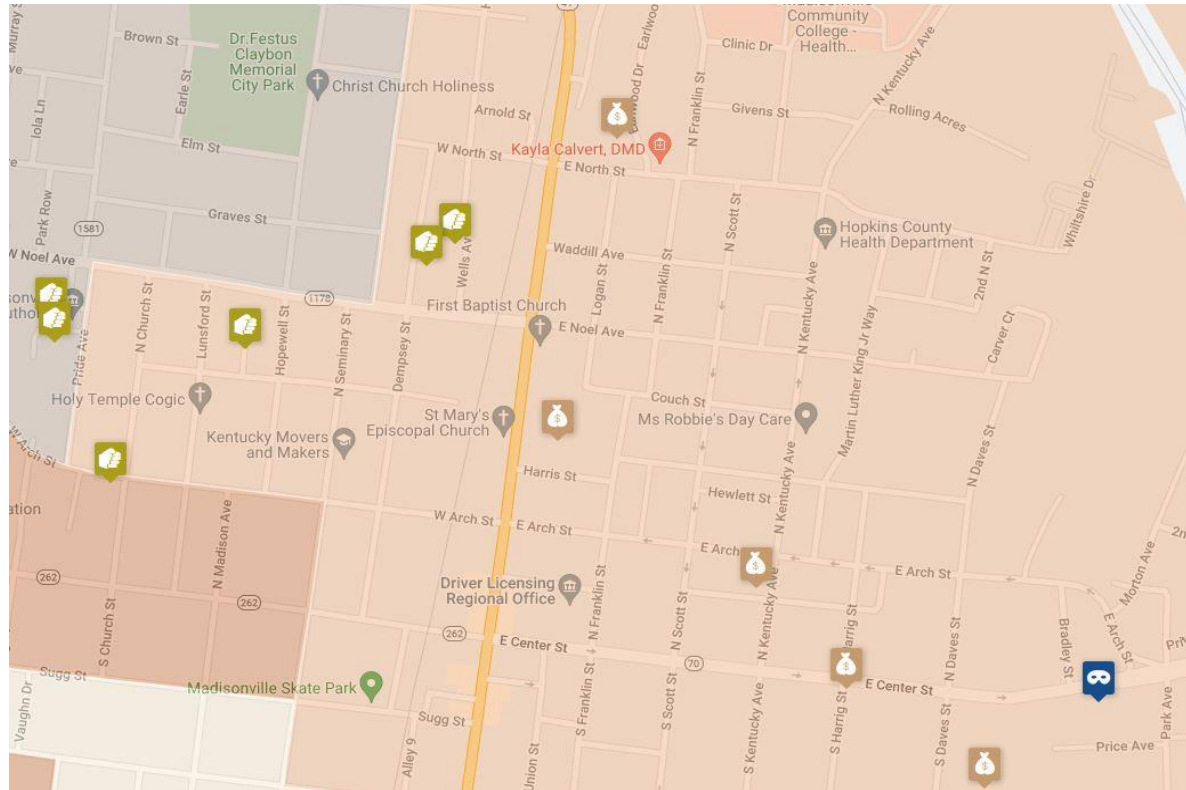




Madisonville Police Department Council Report December, 2022



Part 1 Crimes Highest Density



Traffic Accidents Highest Density



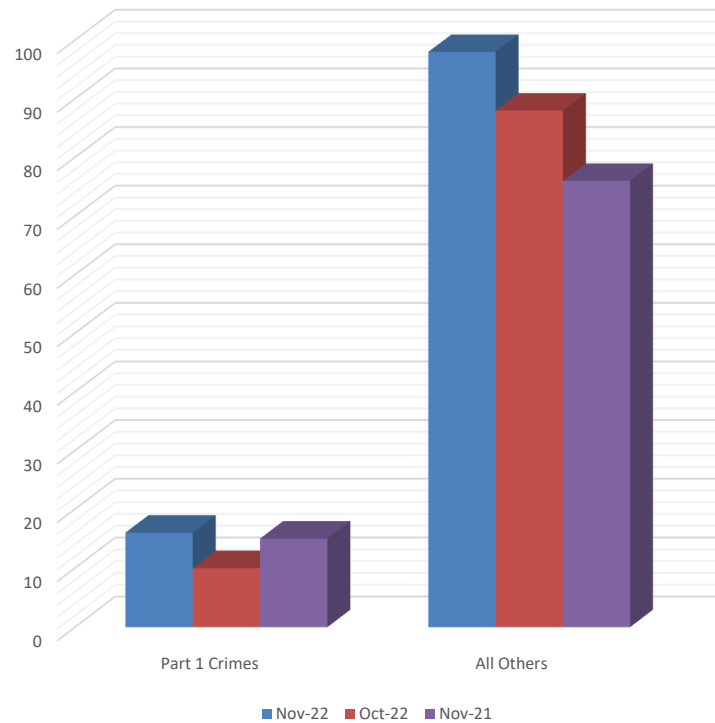
Madisonville Police Department Council Report December, 2022



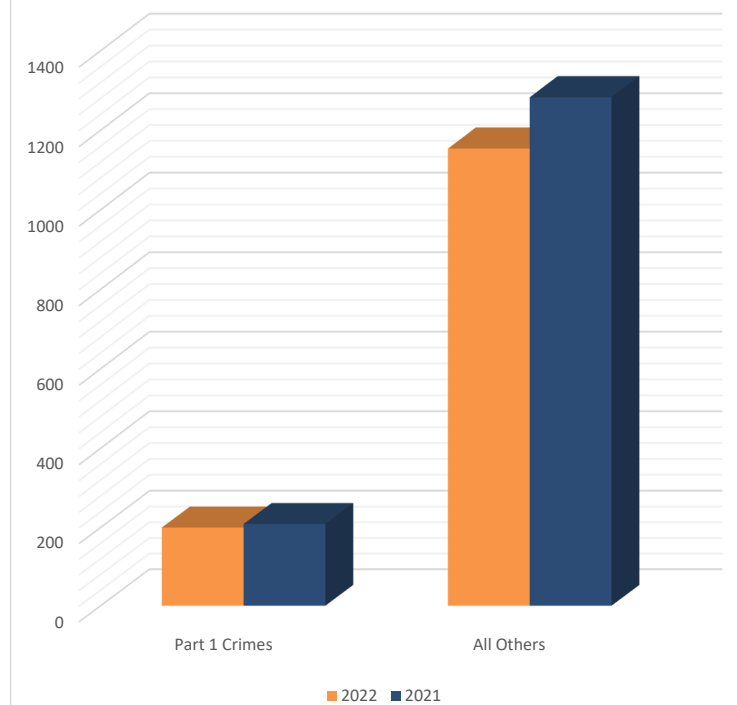
Crime Statistics Comparison

	Nov-22	Oct-22	Difference	Nov-21	Difference	Calendar Year to Date		
Part 1 Crimes	16	10	60%	15	7%	2022	2021	Difference
All Others	98	88	11%	76	29%	1154	1283	-10%
Total	114	98	16%	91	25%	1354	1492	-9%

Monthly Comparison



Year to Date Comparison



**City of Madisonville
Resolution No. 2022-55**

**Resolution to Accept Bids for Westside
Wastewater Treatment Plant Clarifier No 3**

WHEREAS, the City of Madisonville opened bids for the Westside Wastewater Treatment Plant Clarifier No. 3 on December 8, 2022; and

WHEREAS, the City of Madisonville received three bids as follows:

Name	Total bid
Herrick Company Inc.	\$2,888,000.00
W Principles LLC	\$2,898,000.00
Pace Contracting, LLC	\$3,075,000.00

WHEREAS, the bid from Herrick Company, Inc., was the lowest and best bid received and met all the specifications that was required.

NOW THEREFORE, BE IT RESOLVED that the City Council accepts the bid for the Westside Wastewater Treatment Plant Clarifier No. 3 in the amount of \$2,888,000.00.

Certified Bid Tabulation
Westside WWTP
Clarifier No. 3

Bid Location: City of Madisonville
67 North Main Street
Madisonville, KY 42431

Bid Date/Time: December 8, 2022 @ 2:00 p.m. CT

	BIDDER	TOTAL BID
1	Herrick Company, Inc.	\$2,888,000.00
2	W Principles, LLC	\$2,898,000.00
3	Pace Contracting, LLC	\$3,075,000.00

I certify that these bid tabulations are a true and correct tabulation of the bids received by the City of Madisonville on December 8, 2022 at 2:00 p.m.

BY: 
ALAN R. ROBINSON, P.E.



December 9, 2022

Mr. Alan Todd
Superintendent
Westside WWTP
1715 A.C. Slaton Road
Madisonville, Kentucky 42431

Re: Recommendation for Award
Westside WWTP Clarifier No. 3

Dear Mr. Todd:

I have compiled the bid tabulations as received by the City of Madisonville for the project referenced above on December 8, 2022 and have attached the certified original. I have examined the bids and have checked references of the low bidder, Herrick Company, Inc. With that, I recommend that the City of Madisonville award the Contract to Herrick Company, Inc. for the amount of their bid of \$2,888,000.00.

To reduce the final Contract amount, Eclipse Engineers and the city will value-engineer the project with the Contractor. This is a process of exploring possible cost savings with items while not sacrificing the intent of the project. These items could include alternate soil waste areas, deleting pavement from the proposed roadway, and/or re-routing the direction of piping.

Please do not hesitate to call if you have any questions.

Sincerely,
Eclipse Engineers, PLLC



Alan R. Robinson, P.E.
President

SECTION 00300 - BID FORM

BIDDER'S PROPOSAL
Westside Wastewater Treatment Plant Clarifier No. 3
City of Madisonville

Proposal of Herrick Company, Inc. (hereinafter called
"BIDDER"), a corporation (corporation, partnership, or
individual) organized and existing under the laws of the state of Kentucky,
doing business as a general contractor,
to the **City of Madisonville**, (hereinafter called "OWNER").

In compliance with the Advertisement for Bids, BIDDER hereby proposes to furnish all equipment, materials and labor for the WORK required for the sewer system improvements included in this Bidder's proposal. The improvements shall be constructed in strict accordance with the CONTRACT DOCUMENTS, within the time set forth herein, and at the prices provided in this Bidder's proposal.

The OWNER will select the successful BIDDER based on criteria identified in the CONTRACT DOCUMENTS (total amount of base bid, qualifications, etc.).

The BID amounts provided shall include all labor, materials, overhead, profit, insurance and other costs necessary to cover the finished WORK of the several kinds. The BIDDER must fill in all blank spaces provided in the Bid Form including all unit and total costs.

By submission of this BID, the BIDDER certifies, and in the case of a joint BID, each party thereto certifies as to its own organization, that this BID has been arrived at independently, without consultation, communication or agreement as to any matter relating to this BID, with any other BIDDER or with any competitor.

BIDDER hereby agrees to commence WORK under this CONTRACT on or before a date to be specified in the Notice to Proceed and to fully complete the project within **three hundred sixty five (365)** consecutive calendar days thereafter. BIDDER hereby agrees to complete the WORK for the price provided in the Bid Schedule. BIDDER further agrees to pay liquidated damages, in accordance with the Schedule of Liquidated Damages included provided in Section 00700 – General Conditions, for each consecutive calendar day beyond the authorized contract period.

BID SCHEDULE
Westside Wastewater Treatment Plant Clarifier No. 3

ITEM NO.	DESCRIPTION	LUMP SUM PRICE	
		(WORDS)	(FIGURES)
1.	TOTAL LUMP SUM BID AMOUNT	Two million eight hundred eighty eight thousand dollars and zero cents.	\$ 2,888,000

TOTAL BASE BID AMOUNT expressed in words:

Two million eight hundred eighty eight thousand
Dollars and zero Cents.

Accompanying this Bidder's Proposal is a certified check or BID BOND in the sum of (words and figures):
5% of bid amount

_____ Dollars and _____ Cents (\$ _____).

that equals five percent (5%) of the BID amount. The BIDDER, by submittal of this BID, agrees with the OWNER that the amount of the BID security deposited with this BID fairly and reasonably represents the amount of damages the OWNER will suffer due to the failure of the BIDDER to successfully secure and enter into the AGREEMENT.

BIDDER acknowledges receipt of the following ADDENDA:

Addendum No. 1 dated 12/2/22 Addendum No. dated

BIDDER agrees that the OWNER reserves the right to delete the whole or any part of the PROJECT from the CONTRACT. BIDDER understands that the OWNER reserves the right to reject any or all BIDS and to waive any informalities in the Bidding. BIDDER agrees that this BID shall be good and may not be withdrawn for a period of ninety (90) consecutive calendar days after the actual date of BID opening.

Within ten (10) consecutive calendar days after receiving written Notice of Award of this BID by the OWNER, the BIDDER will execute and deliver to the OWNER four (4) copies of the AGREEMENT and such other required CONTRACT DOCUMENTS.

BIDDER: Herrick Company, Inc.

Signed By: *Donna S Herrick*

Name: Donna S. Herrick

(type or print)

Title: CEO

Address: 2176 Waddy Rd, Lawrenceburg, KY 40342

END OF SECTION 00300

SECTION 00300 - BID FORM

BIDDER'S PROPOSAL
Westside Wastewater Treatment Plant Clarifier No. 3
City of Madisonville

Proposal of W Principles, LLC (hereinafter called
"BIDDER"), a Limited Liability Company (corporation, partnership, or
individual) organized and existing under the laws of the state of Kentucky,
doing business as W Principles, LLC,
to the **City of Madisonville**, (hereinafter called "OWNER").

In compliance with the Advertisement for Bids, BIDDER hereby proposes to furnish all equipment, materials and labor for the WORK required for the sewer system improvements included in this Bidder's proposal. The improvements shall be constructed in strict accordance with the CONTRACT DOCUMENTS, within the time set forth herein, and at the prices provided in this Bidder's proposal.

The OWNER will select the successful BIDDER based on criteria identified in the CONTRACT DOCUMENTS (total amount of base bid, qualifications, etc.).

The BID amounts provided shall include all labor, materials, overhead, profit, insurance and other costs necessary to cover the finished WORK of the several kinds. The BIDDER must fill in all blank spaces provided in the Bid Form including all unit and total costs.

By submission of this BID, the BIDDER certifies, and in the case of a joint BID, each party thereto certifies as to its own organization, that this BID has been arrived at independently, without consultation, communication or agreement as to any matter relating to this BID, with any other BIDDER or with any competitor.

BIDDER hereby agrees to commence WORK under this CONTRACT on or before a date to be specified in the Notice to Proceed and to fully complete the project within **three hundred sixty five (365)** consecutive calendar days thereafter. BIDDER hereby agrees to complete the WORK for the price provided in the Bid Schedule. BIDDER further agrees to pay liquidated damages, in accordance with the Schedule of Liquidated Damages included provided in Section 00700 – General Conditions, for each consecutive calendar day beyond the authorized contract period.

BID SCHEDULE
Westside Wastewater Treatment Plant Clarifier No. 3

ITEM NO.	DESCRIPTION	LUMP SUM PRICE	
		(WORDS)	(FIGURES)
1.	TOTAL LUMP SUM BID AMOUNT	Two Million Eight hundred Ninety Eight Thousand dollars and <u>zero</u> cents.	\$ <u>2,898,00.00</u>

TOTAL BASE BID AMOUNT expressed in words:

Two Million Eight hundred Ninety Thousand
Dollars and zero Cents.

Accompanying this Bidder's Proposal is a certified check or BID BOND in the sum of (words and figures):

One Hundred Forty Four Thousand Nine Hundred
Dollars and zero Cents (\$ 144,900.00).

that equals five percent (5%) of the BID amount. The BIDDER, by submittal of this BID, agrees with the OWNER that the amount of the BID security deposited with this BID fairly and reasonably represents the amount of damages the OWNER will suffer due to the failure of the BIDDER to successfully secure and enter into the AGREEMENT.

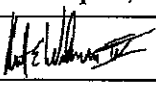
BIDDER acknowledges receipt of the following ADDENDA:

Addendum No. 1 dated 12/2/2022

Addendum No. dated

BIDDER agrees that the OWNER reserves the right to delete the whole or any part of the PROJECT from the CONTRACT. BIDDER understands that the OWNER reserves the right to reject any or all BIDS and to waive any informalities in the Bidding. BIDDER agrees that this BID shall be good and may not be withdrawn for a period of ninety (90) consecutive calendar days after the actual date of BID opening.

Within ten (10) consecutive calendar days after receiving written Notice of Award of this BID by the OWNER, the BIDDER will execute and deliver to the OWNER four (4) copies of the AGREEMENT and such other required CONTRACT DOCUMENTS.

BIDDER: W Principles, LLC
Signed By: 
Name: Art Walker, IV
(type or print)
Title: President
Address: 200 Apperson Heights, Suite 200, Mt. Sterling, KY 40353

END OF SECTION 00300

SECTION 00300 - BID FORM

BIDDER'S PROPOSAL
Westside Wastewater Treatment Plant Clarifier No. 3
City of Madisonville

Proposal of Pace Contracting, LLC (hereinafter called
"BIDDER"), a Limited Liability Company (corporation, partnership, or
individual) organized and existing under the laws of the state of Kentucky,
doing business as Pace Contracting, LLC,
to the **City of Madisonville**, (hereinafter called "OWNER").

In compliance with the Advertisement for Bids, BIDDER hereby proposes to furnish all equipment, materials and labor for the WORK required for the sewer system improvements included in this Bidder's proposal. The improvements shall be constructed in strict accordance with the CONTRACT DOCUMENTS, within the time set forth herein, and at the prices provided in this Bidder's proposal.

The OWNER will select the successful BIDDER based on criteria identified in the CONTRACT DOCUMENTS (total amount of base bid, qualifications, etc.).

The BID amounts provided shall include all labor, materials, overhead, profit, insurance and other costs necessary to cover the finished WORK of the several kinds. The BIDDER must fill in all blank spaces provided in the Bid Form including all unit and total costs.

By submission of this BID, the BIDDER certifies, and in the case of a joint BID, each party thereto certifies as to its own organization, that this BID has been arrived at independently, without consultation, communication or agreement as to any matter relating to this BID, with any other BIDDER or with any competitor.

BIDDER hereby agrees to commence WORK under this CONTRACT on or before a date to be specified in the Notice to Proceed and to fully complete the project within **three hundred sixty five (365)** consecutive calendar days thereafter. BIDDER hereby agrees to complete the WORK for the price provided in the Bid Schedule. BIDDER further agrees to pay liquidated damages, in accordance with the Schedule of Liquidated Damages included provided in Section 00700 – General Conditions, for each consecutive calendar day beyond the authorized contract period.

BID SCHEDULE
Westside Wastewater Treatment Plant Clarifier No. 3

ITEM NO.	DESCRIPTION	LUMP SUM PRICE	
		(WORDS)	(FIGURES)
1.	TOTAL LUMP SUM BID AMOUNT	Three million and seventy five thousand dollars and 00 cents.	\$ 3,075,000.00

TOTAL BASE BID AMOUNT expressed in words:

Three Million and seventy five thousand
Dollars and zero Cents.

Accompanying this Bidder's Proposal is a certified check or BID BOND in the sum of (words and figures):

Five Percent of Total Amount Bid (5%)
Dollars and _____ Cents (\$ _____).

that equals five percent (5%) of the BID amount. The BIDDER, by submittal of this BID, agrees with the OWNER that the amount of the BID security deposited with this BID fairly and reasonably represents the amount of damages the OWNER will suffer due to the failure of the BIDDER to successfully secure and enter into the AGREEMENT.

BIDDER acknowledges receipt of the following ADDENDA:

Addendum No. 1 dated 12/02/22 Addendum No. dated

BIDDER agrees that the OWNER reserves the right to delete the whole or any part of the PROJECT from the CONTRACT. BIDDER understands that the OWNER reserves the right to reject any or all BIDS and to waive any informalities in the Bidding. BIDDER agrees that this BID shall be good and may not be withdrawn for a period of ninety (90) consecutive calendar days after the actual date of BID opening.

Within ten (10) consecutive calendar days after receiving written Notice of Award of this BID by the OWNER, the BIDDER will execute and deliver to the OWNER four (4) copies of the AGREEMENT and such other required CONTRACT DOCUMENTS.

BIDDER: Pace Contracting, LLC

Signed By:



Name: Michael Bryant

(type or print)

Title: Member

Address: 15415 Shelbyville Road, Louisville, KY 40245

END OF SECTION 00300

SECTION 00400 - SUPPLEMENTS TO BID FORM

PART 1 - BIDDER'S QUALIFICATIONS

- A. The required names and addresses of all persons interested in the foregoing Bid, as PRINCIPALS, are as follows:

Tom Wood, Administrative Member, 15415 Shelbyville Rd., Louisville, KY 40245

Doug Wood, Member, 15415 Shelbyville Rd., Louisville, KY 40245

Michael Bryant, Member, 15415 Shelbyville Rd., Louisville, KY 40245

LPX, Inc., Member, 15415 Shelbyville Rd., Louisville, KY 40245

- B. The requested statement of work of a similar character to that included in the proposed Contract and references to enable the OWNER to judge the BIDDER'S experience, skill and business standing are as follows:

See attached list

(Add supplementary pages if necessary)

**City of Madisonville
Resolution No. 2022-56**

Resolution to Accept Bid for 581/583 West Noel, Madisonville, Kentucky

WHEREAS, the City of Madisonville opened bids for 581/583 West Noel, Madisonville, Kentucky on December 12, 2022; and

WHEREAS, the City of Madisonville received one bid as follows:

Name	Total bid
Tracy Logan	\$3,000.00

WHEREAS, the bid from Tracy Logan was the only bid received.

NOW THEREFORE, BE IT RESOLVED that the City Council accepts the bid of \$3,000.00 for the surplus property owned by the City of Madisonville at 581/583 West Noel, Madisonville, Kentucky.

Tracy Logan would
like to put in a Bid
of \$3,000.00 for West Noel

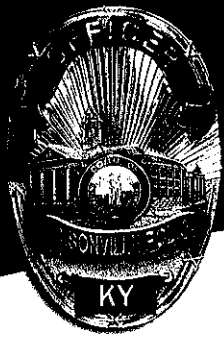
CITY OF MADISONVILLE
RESOLUTION R-2022-57

RESOLUTION TO DECLARE VEHICLES AS SURPLUS

WHEREAS, the City of Madisonville - Police Department has a 2013 White Dodge Charger to be declared surplus; and

WHEREAS, the City of Madisonville requests to dispose of the 2013 White Dodge Charger as shown on Exhibit A by means appropriate according to KRS 82.083.

Now THEREFORE, BE IT RESOLVED AS FOLLOWS: the white Dodge Charger is now declared as surplus property.



Madisonville Police Department

Kevin Cotton
Mayor

Steve Bryan
Chief of Police

The following Madisonville Police Department vehicle is no longer in service and should be marked as surplus property for auction:

2013 White Dodge Charger VIN #2C3CDXAG1DH610422 3.6L V6 with approximately 104,231 miles. Vehicle does not run, due to major engine issues.

A handwritten signature of Steve Bryan, the Chief of Police, written in black ink.

**Steve Bryan
Chief of Police**

**CITY OF MADISONVILLE
RESOLUTION R-2022-58**

ADOPTION OF THE 2023 UPDATES FOR THE PERSONNEL POLICY AND EMPLOYEE HANDBOOK

WHEREAS, the City of Madisonville has made changes to the Personnel Policy that was adopted December 20, 2021; and

WHEREAS, the purpose of the City of Madisonville Employee Handbook is to establish a uniform system for managing personnel matters for all city employees. The Handbook and the policies it contains provides direction for employees in the performance of his/her employment duties so that they can successfully contribute to the fulfillment of the city's mission to deliver the necessary government services to the citizens of Madisonville in the most effective and cost-efficient manner possible; and

NOW THEREFORE BE IT RESOLVED, the City of Madisonville does hereby adopt the updates that are attached to the 2023 City of Madisonville Employee Handbook.

Handbook updates for 2023

Pg. 21

Under Background and Reference Checks

(9) Remove - “normally”

(9) After changes, it should now read, “Pre-employment background checks should be completed after a conditional offer of employment to the candidate. Therefore, all job offers should be conditioned upon satisfactory completion of the pre-employment background checks.”

Pg. 36

Under Workplace Safety

(5) Remove – “or a member of the safety department”

(5) Add - “Safety Representative or City Safety & Risk Manager” after department superintendent

(5) After changes, it should now read, “Employees shall report any unsafe or hazardous condition to their department superintendent, safety representative, or City Safety & Risk Manager.”

Pg. 37

Under Reporting Work-Related Accidents

(4) Remove – “shall also notify their department superintendent as well as the human resources department”

(4) Remove – “and/or city equipment as soon as possible, but in no event later than the next workday”

(4) After changes, it should now read, “The employee or department superintendent must contact the City Safety & Risk Manager or HR Director at the time of the incident except where it would delay treatment of a critical injury.”

Pg. 37

Under Reporting Work-Related Accidents

(3) Remove – “on the”

(3) After change, it should now read, “The employee must call the Company Nurse Injury Hotline at 855-339-1889.”

Pg. 39

Under Drug and Alcohol-Free Workplace

(6) Insert – a number (5)

(6) Add - “There is property damage to the company or to a 3rd Party”

Pg. 92

Under Compensatory Time

(3) Add - “The maximum amount of compensatory time an employee can accrue is 240 hours. Hours exceeding the maximum 240 will be lost.”

(3) After changes, it should now read, “Exempt employees are eligible to accrue compensatory time for hours worked above 40 hours a week, up to a maximum of 240 hours. Hours exceeding the maximum 240 hours will be lost.”

Pg. 93

Under Compensatory Time

(3 - C1) – Add (refer to pages 38-39)

(3 - C1) – Should now read, “No more than 480 hours for public safety employees (refer to list of safety-sensitive positions on pages 38-39); and”

Pg. 93-94

Under On-Call Employees

(2) – Insert on (c.) Airport employees will only qualify for 2 hours standby on weekends.

- (2) Current c. will be d. Only actual hours worked shall be included in the calculations for overtime.
- (2) Current d. will be e. Employees shall document actual hours worked on their time record.

Pg. 107

Under Vacation Leave

(1) Remove - “and” before seasonal

Add - (a comma after seasonal)

Add - “and intern”

(1) After changes, it should now read, “All full-time employees shall receive paid vacation leave. Part-time employees, temporary employees, interns, and seasonal employees shall not be eligible for paid vacation leave. Vacation leave shall be granted to an employee each calendar year on the following basis:”

Pg. 107

Under Vacation Leave

(1a.) remove - paragraph a.

Pg. 107

Under Vacation Leave

(1) reorder – paragraph (b) will now be paragraph (a)

(1) paragraph © will now be paragraph (b)

Pg. 108

Under Vacation Leave

(2) Add – “All” (before employees)

(2) Remove – “and members of the Emergency Services Team (fire department, police department, and Central Dispatch)

(2) After changes, it should read, “All Employees hired before January 1, 2020, will have full vacation leave credited to their account on January 1 of each year, based upon years of continuous service. (see Table 1)

(2) Add – a. During employee’s anniversary month of the 6th, 11th, and 24th year, pro-rated vacation leave time will be credited to the employee’s vacation bank, based on the number of months remaining in the year.

(2) Add – b. Pro-rated vacation leave time will not be credited to employee’s vacation bank that were hired in the month of December.

(2) Add – Table 1

TABLE 1				
EMPLOYEE’S HIRED BEFORE JANUARY 1, 2020				
-will receive the following full weeks of vacation on January 1 of each year-				
	January 1 st (years 1–5)	January 1 st (following 6 th year anniversary date)	January 1 st (following 11 th year anniversary date)	January 1 st (following 25 th year anniversary date)
40 Hour Employees	80 hours	120 hours	160 hours	200 hours
Fire Department Employees	120 hours	144 hours	192 hours	240 hours

(2) Add - Table 1A – Anniversary Accrual Example

TABLE 1A	
EXAMPLE OF HOW ANNIVERSARY DATE ACCRUAL IS CALCULATED for <u>EMPLOYEES HIRED BEFORE JANUARY 1, 2020</u>	
Employee's Date of Hire is June 15 th , 2017	
Employee's 6 th Year Anniversary is June 15 th , 2023	
After June 15 th , 2023 - there are 6 months remaining in the year	
FORMULA:	STEP 1 - 40 hours (full work week) divided by 12 months (full year) = 3.33 HOURS
FORMULA:	STEP 2 – 3.33 hours multiplied X 6 months (# of months remaining in the year) = 20 HOURS (# of hours that will be credited to employee's Vacation Leave Account during their anniversary month of 6 th , 11 th , and 25 th years)

Pg. 108

Under Vacation Leave

(3) Remove – **current table**

(3) Add – “All” (before employees)

(3) After changes, it should read, “All Employees hired on or after January 1, 2020, will accrue vacation time on the first of each month after the hire date.” (See Table 2)

TABLE 2				
EMPLOYEES HIRED ON or AFTER JANUARY 1, 2020 -will accrue vacation time on the <u>first of each month</u> following date of hire -				
	Years 0 – 5	Years 6 – 10	Years 11 – 24	Years 25+
40 Hour Employees	6.67 Hours per Month	10 Hours per Month	13.33 Hours per Month	16.67 Hours per month
Fire Department Employees	10 Hours per Month	12 Hours per Month	16 Hours per Month	20 Hours per month

Pg. 108

Under Vacation Leave

(5) After fire department, Add – and police department

(5) Change - 48 hours to 72 hours

Pg. 109

Add new Section before Sick Leave Pool – *“Sick Time Donation”*

Add – Employee can donate sick hours to another employee if the employee who is receiving the sick time has exhausted all other sick time, personal time, vacation time, and comp time (if applicable). Both the donating employee and the receiving employee must sign an acknowledgement form. All donations are contingent upon approval of mayor.

Add – Sick Time Donation Policy

Pg. 145

Remove – current HR Form 06

Add new HR Form 06 – Sick Time Donation Form

Add HR Form 31 – Attestation of Outside Coverage

Add HR Form 36 – Policy Concerning Confidential Information

Add HR Form 37 – Acknowledgment of Acceptable Use of Computer Technology

Add HR Form 43 - Hep B Declination Form

Add HR Form 44 - Employee Photo Release Form