



**REGULAR MEETING OF THE MADISONVILLE, KENTUCKY CITY COUNCIL
CITY COUNCIL CHAMBERS, 77 NORTH MAIN ST, MADISONVILLE, KY 42431**

January 7, 2019 at 4:30 PM

AGENDA

- 1. CALL TO ORDER BY MAYOR KEVIN COTTON**
- 2. PLEDGE OF ALLEGIANCE**
- 3. INVOCATION BY MARVIN HIGHTOWER**
- 4. ROLL CALL**
- 5. APPROVAL OF MINUTES**
 - A. City Council - Regular Meeting - Dec 17, 2018 4:30 PM
 - B. City Council - Special Called Meeting - Dec 20, 2018 10:00 AM
 - C. City Council - Special Called Meeting - Jan 2, 2019 10:00 AM
- 6. APPROVAL OF BILLS AND PAYROLL**
 - A. Bills & Payroll
- 7. DEPARTMENT REPORTS**
 - A. Zoning Report
- 8. COUNCIL COMMITTEE REPORTS**
- 9. OLD BUSINESS**
 - A. *Second Reading Ordinances***
 - A. AN ORDINANCE AMENDING CHAPTER 30 OF THE CITY OF MADISONVILLE CODE OF ORDINANCES ESTABLISHING THE POSITION OF DEPUTY CITY ADMINISTRATOR
- 10. NEW BUSINESS**
 - A. *Municipal Orders***
 1. Appointment of Deputy City Administrator
- 11. EXECUTIVE ORDERS**
 - A. EXECUTIVE ORDER RELATING TO THE APPOINTMENT OF MORGAN STONE TO THE MADISONVILLE/HOPKINS COUNTY ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS

Our Mission: To deliver the necessary government services to the citizens of Madisonville in the most effective and cost-efficient manner possible.

Our Core Values: Integrity, Professionalism, Excellence, Service, Commitment, and People

B. EXECUTIVE ORDER RELATING TO THE DELEGATION OF POWER AND
AUTHORITY TO CITY ADMINISTRATOR OFFICER AND/OR DEPUTY CITY
ADMINISTRATOR

12. PROCLAMATIONS

1. Martin Luther King, Jr. Day

13. ADJOURNMENT

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**REGULAR MEETING OF THE MADISONVILLE, KENTUCKY CITY COUNCIL
CITY COUNCIL CHAMBERS, 77 NORTH MAIN ST, MADISONVILLE, KY 42431**

December 17, 2018 at 4:30 PM

MINUTES

1. **CALL TO ORDER BY MAYOR DAVID W. JACKSON**
2. **PLEDGE OF ALLEGIANCE**
3. **INVOCATION BY JUDGE EXECUTIVE DONALD CARROLL**
4. **ROLL CALL**

Attendee Name	Title	Status	Arrived
Mark Lee	Ward 1	Present	
Barry McGaw	Ward 4	Present	
Frank Stevenson	Ward 5	Present	
Adam Townsend	Ward 3	Present	
Bobby Johnson	Ward 6	Present	
Tony Space	Ward 2	Present	
David W. Jackson	Mayor	Present	

5. **APPROVAL OF MINUTES OF DECEMBER 3, 2018**

RESULT: ADOPTED [UNANIMOUS]
MOVER: Mark Lee, Ward 1
SECONDER: Adam Townsend, Ward 3
AYES: Lee, McGaw, Stevenson, Townsend, Johnson, Space

A. City Council - Regular Meeting - Dec 3, 2018 4:30 PM

6. **APPROVAL OF MINUTES OF PUBLIC HEARING OF DECEMBER 6, 2018**

RESULT: ADOPTED [UNANIMOUS]
MOVER: Tony Space, Ward 2
SECONDER: Bobby Johnson, Ward 6
AYES: Lee, McGaw, Stevenson, Townsend, Johnson, Space

1. Public Hearing Minutes of December 6, 2018

7. **APPROVAL OF BILLS AND PAYROLL**

A. Bills & Payroll

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RESULT:	APPROVED [UNANIMOUS]
MOVER:	Frank Stevenson, Ward 5
SECONDER:	Mark Lee, Ward 1
AYES:	Lee, McGaw, Stevenson, Townsend, Johnson, Space

8. PRESENTATION OF AUDIT REPORT

A. Auditor Report

9. DEPARTMENT REPORTS

- A. Fire Department Report
- B. Police Department Report
- C. Zoning Report

10. NEW BUSINESS

A. First Reading Ordinances

- A. AN ORDINANCE AMENDING THE GENERAL ZONING ORDINANCE KNOWN AS CHAPTER 156 TO THE CODE OF ORDINANCES CITY OF MADISONVILLE, KENTUCKY, ORIGINALLY PASSED ON DECEMBER 28, 1970, BY CHANGING THE ZONING CLASSIFICATION OF EIGHT PARCELS OF LAND LOCATED ON WEST ARCH STREET, LUNSFORD STREET & NORTH CHURCH STREET, OWNED BY JOE LEASURE & SONS, INC AND LESLIE & GAIL HOOVER, FROM MEDIUM DENSITY RESIDENTIAL TO GENERAL COMMERCIAL

RESULT:	FIRST READING	Next: 12/20/2018 10:00 AM
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B. Resolutions

- A. Resolution to accept bid for materials for six unit T-hangar structure at Madisonville Regional Airport

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Adam Townsend, Ward 3
SECONDER:	Frank Stevenson, Ward 5
AYES:	Lee, McGaw, Stevenson, Townsend, Johnson, Space

- B. Resolution to participate with KYTC as a partner for a project to improve industrial traffic access at the City's North Industrial Park

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mark Lee, Ward 1
SECONDER:	Frank Stevenson, Ward 5
AYES:	Lee, McGaw, Stevenson, Townsend, Johnson, Space

11. AWARDS AND RECOGNITIONS

A. Longevity Pins

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12. ADJOURNMENT

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Tony Space, Ward 2
SECONDER:	Frank Stevenson, Ward 5
AYES:	Lee, McGaw, Stevenson, Townsend, Johnson, Space

Minutes Acceptance: Minutes of Dec 17, 2018 4:30 PM (Approval of Minutes)

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**SPECIAL CALLED MEETING OF THE MADISONVILLE, KENTUCKY CITY COUNCIL
CITY COUNCIL CHAMBERS, 77 NORTH MAIN ST, MADISONVILLE, KY 42431**

December 20, 2018 at 10:00 AM

MINUTES

I. CALL TO ORDER BY MAYOR DAVID W. JACKSON

Attendee Name	Title	Status	Arrived
David W. Jackson	Mayor	Present	
Mark Lee	Ward 1	Absent	
Barry McGaw	Ward 4	Present	
Frank Stevenson	Ward 5	Present	
Adam Townsend	Ward 3	Present	
Bobby Johnson	Ward 6	Present	
Tony Space	Ward 2	Present	

II. ORDINANCES: SECOND READING

1. AN ORDINANCE AMENDING THE GENERAL ZONING ORDINANCE KNOWN AS CHAPTER 156 TO THE CODE OF ORDINANCES CITY OF MADISONVILLE, KENTUCKY, ORIGINALLY PASSED ON DECEMBER 28, 1970, BY CHANGING THE ZONING CLASSIFICATION OF EIGHT PARCELS OF LAND LOCATED ON WEST ARCH STREET, LUNSFORD STREET & NORTH CHURCH STREET, OWNED BY JOE LEASURE & SONS, INC AND LESLIE & GAIL HOOVER, FROM MEDIUM DENSITY RESIDENTIAL TO GENERAL COMMERCIAL

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Frank Stevenson, Ward 5
SECONDER:	Barry McGaw, Ward 4
AYES:	McGaw, Stevenson, Townsend, Johnson, Space

III. ADJOURNMENT

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Barry McGaw, Ward 4
SECONDER:	Adam Townsend, Ward 3
AYES:	McGaw, Stevenson, Townsend, Johnson, Space

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**SPECIAL CALLED MEETING OF THE MADISONVILLE, KENTUCKY CITY COUNCIL
CITY COUNCIL CHAMBERS, 77 NORTH MAIN ST, MADISONVILLE, KY 42431**

January 2, 2019 at 10:00 AM

MINUTES

- I. CALL TO ORDER BY MAYOR KEVIN COTTON**
- II. PLEDGE LED BY VIETNAM VETERAN JACKIE COTTON**
- III. INVOCATION BY DR. MICHAEL KNIGHT**
- IV. ROLL CALL**

Attendee Name	Title	Status	Arrived
Frank Stevenson	Ward 5	Present	
Adam Townsend	Ward 3	Present	
Bobby Johnson	Ward 6	Present	
Tony Space	Ward 2	Present	
Kevin Cotton	Mayor	Present	
Misty Cavanaugh	Ward 1	Present	
Larry Noffsinger	Ward 4	Present	

V. EXECUTIVE ORDER

- 1. Executive Order Appointing Executive Assistant to the Mayor
- 2. Reappointment of City Attorney
- 3. Reappointment of Finance Director
- 4. Reappointment of City Alcohol Beverage Control Administrator
- 5. EXECUTIVE ORDER RELATING TO THE APPOINTMENT OF CITY COUNCIL COMMITTEE ASSIGNMENTS

VI. MUNICIPAL ORDERS

- 1. 1518 : Reappointment of City Clerk

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Larry Noffsinger, Ward 4
SECONDER:	Tony Space, Ward 2
AYES:	Stevenson, Townsend, Johnson, Space, Cavanaugh, Noffsinger

- 2. Reappointment of Police Chief

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RESULT: ADOPTED [UNANIMOUS]
MOVER: Bobby Johnson, Ward 6
SECONDER: Frank Stevenson, Ward 5
AYES: Stevenson, Townsend, Johnson, Space, Cavanaugh, Noffsinger

3. Appointment of City Administrative Officer

RESULT: ADOPTED [UNANIMOUS]
MOVER: Adam Townsend, Ward 3
SECONDER: Tony Space, Ward 2
AYES: Stevenson, Townsend, Johnson, Space, Cavanaugh, Noffsinger

4. Appointment of Interim Fire Chief

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bobby Johnson, Ward 6
SECONDER: Adam Townsend, Ward 3
AYES: Stevenson, Townsend, Johnson, Space, Cavanaugh, Noffsinger

VII. ORDINANCES: 1ST READING

1. AN ORDINANCE AMENDING CHAPTER 30 OF THE CITY OF MADISONVILLE CODE OF ORDINANCES ESTABLISHING THE POSITION OF DEPUTY CITY ADMINISTRATOR

RESULT: FIRST READING **Next: 1/7/2019 4:30 PM**

VIII. ITEMS FOR DISCUSSION

1. Permission to advertise for bid Bar Screens for Wastewater Treatment

RESULT: ADOPTED [UNANIMOUS]
MOVER: Tony Space, Ward 2
SECONDER: Bobby Johnson, Ward 6
AYES: Stevenson, Townsend, Johnson, Space, Cavanaugh, Noffsinger

IX. SWEARING IN OF INTERIM FIRE CHIEF & CITY ADMINISTRATIVE OFFICER

X. ADJOURNMENT

RESULT: ADOPTED [UNANIMOUS]
MOVER: Tony Space, Ward 2
SECONDER: Adam Townsend, Ward 3
AYES: Stevenson, Townsend, Johnson, Space, Cavanaugh, Noffsinger

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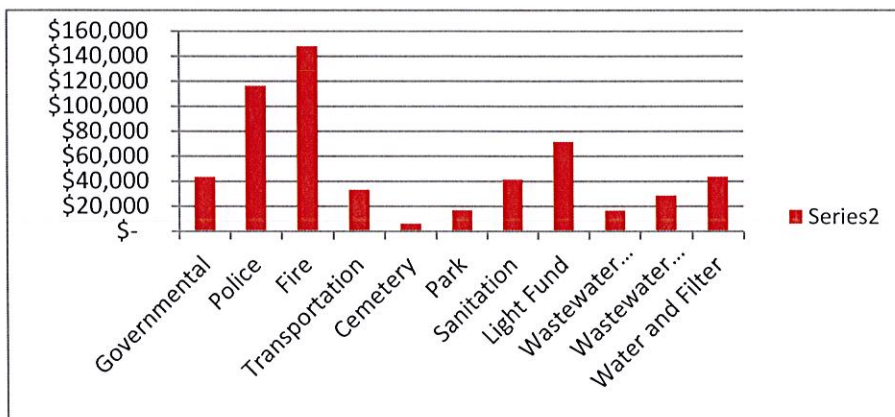
Copy of Bills and Payroll January 7, 2019

6.A

Co#	Bank#	Fund Name	
100	1	General Fund	\$ 155,278.51
			\$ 9,046.91
			\$ 4,671.18
			\$ 30,672.36
		Total General Fund	\$ 199,668.96
190	9	Sanitation	\$ 73,580.82
			\$ 522.51
			\$ 24,754.97
		Total Sanitation	\$ 98,858.30
200	9	Electric/Utility Office	\$ 60,645.63
			\$ 219.36
			\$ 960.99
		Total Electric/Utility Office	\$ 61,825.98
210	8	Water and Filter	\$ 2,838.10
			\$ 7,179.82
			\$ 46,273.84
		Total Water Filter	\$ 56,291.76
	9	Waste Water Collection and Treatment	\$ 22,818.50
			\$ 228.00
			\$ 11,631.09
		Total Wastewater Collection and Treatment	\$ 34,677.59

Estimated Payroll

Co#	Dept #	Department Name	Amount
100	Various	Governmental	\$ 43,103
100	2100	Police	\$ 115,728
100	2300	Fire	\$ 147,473
100	3300	Transportation	\$ 32,820
100	5000	Cemetery	\$ 5,687
100	7000	Park	\$ 16,359
190	3100	Sanitation	\$ 40,828
200	1000/4500	Light Fund	\$ 71,174
200	2000	Wastewater Treatment	\$ 16,214
200	2001	Wastewater Collection	\$ 28,290
200	4700/4600	Water and Filter	\$ 43,215
		Total Payroll	\$ 560,891



January 7, 2019

Communication: Bills & Payroll (Approval of Bills and Payroll)

CMP	DEPT	NAME	DATE	TOTAL	FULL	PART
100	1100	ELECTED OFFICIALS	12/28/18	7	1	6
100	1200	ADMINISTRATION	12/28/18	7	5	2
100	1400	FINANCE	12/28/18	6	6	
100	1500	CITY CLERK	12/28/18	4	4	
100	1600	AIRPORT	12/28/18	3	2	1
100	1700	ZONING	12/28/18	2	2	
100	2100	POLICE DEPT-MADISONVILLE	12/28/18	47	43	4
100	2150	POLICE FICA	12/28/18	6	2	4
100	2151	DISPATCH	12/28/18	14	12	2
100	2200	ALCOHOLIC BEVERAGE CONTROL	12/28/18	1		1
100	2300	FIRE DEPT-MADISONVILLE	12/28/18	60	60	
100	2350	FIRE FICA/NON HAZARDOUS	12/28/18	1	1	
100	2400	RESTAURANT TAX	12/28/18	1	1	
100	3300	TRANSPORTATION DEPT	12/28/18	25	25	
100	5000	CEMETERY DEPARTMENT	12/28/18	5	5	
100	7000	PARK DEPARTMENT	12/28/18	16	13	3
190	3100	SANITATION DEPARTMENT	12/28/18	27	27	
200	1000	UTILITY OFFICE	12/28/18	12	12	
200	4500	LIGHT DISTRIBUTION DEPT	12/28/18	20	20	
210	2000	WASTEWATER TREATMENT	12/28/18	9	9	
210	2001	WASTEWATER COLLECTION	12/28/18	18	18	
211	4600	FILTER DEPARTMENT	12/28/18	12	12	
211	4700	WATER DEPARTMENT	12/28/18	17	17	
		Totals		320	297	23

Communication: Bills & Payroll (Approval of Bills and Payroll)

CMP	DEPT	NAME	REGULAR	OVERTIME	SPC-OVT	TOTAL
100	1100	ELECTED OFFICIALS	.00	.00	.00	.0
100	1200	ADMINISTRATION	199.50	1.75	.00	201.2
100	1400	FINANCE	275.00	.00	.00	275.0
100	1500	CITY CLERK	183.00	.00	.00	183.0
100	1700	ZONING	84.00	.00	.00	84.0
100	1900	CITY ENGINEER	.00	.00	.00	.0
100	2200	ALCOHOLIC BEVERAGE	.00	.00	.00	.0
		Total Government	741.50	1.75	.00	743.2
100	2100	POLICE DEPT-MADISO	3,578.50	377.00	.00	3,955.5
100	2150	POLICE FICA	258.50	19.75	.00	278.2
		Total Police	3,837.00	396.75	.00	4,233.7
100	2300	FIRE DEPT-MADISONV	4,652.00	1,813.50	271.50	6,737.0
100	2350	FIRE FICA/NON HAZA	62.50	.00	.00	62.5
		Total Fire	4,714.50	1,813.50	271.50	6,799.5
100	3300	TRANSPORTATION DEP	2,035.00	88.75	.00	2,123.7
		Total Transportati	2,035.00	88.75	.00	2,123.7
100	5000	CEMETERY DEPARTMEN	407.25	2.50	.00	409.7
		Total Cemetery	407.25	2.50	.00	409.7
100	7000	PARK DEPARTMENT	894.50	2.00	.00	896.5
100	7100	POOL EMPLOYEES	.00	.00	.00	.0
		Total Park	894.50	2.00	.00	896.5
190	3100	SANITATION DEPARTM	2,078.50	66.25	.00	2,144.7
		Total Sanitation	2,078.50	66.25	.00	2,144.7
200	1000	UTILITY OFFICE	827.50	21.00	.00	848.5
200	1001	METER READING	.00	.00	.00	.0
200	4500	LIGHT DISTRIBUTION	1,571.50	23.25	.00	1,594.7
		Total Utility Offi	2,399.00	44.25	.00	2,443.2
210	2000	WASTEWATER TREATME	682.25	1.75	.00	684.0
210	2001	WASTEWATER COLLECT	1,325.50	65.50	.00	1,391.0
		Total Wastewater T	2,007.75	67.25	.00	2,075.0
211	4600	FILTER DEPARTMENT	828.25	49.25	.00	877.5
211	4700	WATER DEPARTMENT	1,371.50	35.50	.00	1,407.0
		Total Water	2,199.75	84.75	.00	2,284.5
		Grand Totals	21,314.75	2,567.75	271.50	24,154.0

Communication: Bills & Payroll (Approval of Bills and Payroll)

CMP	DEPT	NAME	REGULAR	OVERTIME	SPC-OVT	TOTA
100	1100	ELECTED OFFICIALS	6,081.54	.00	.00	6,081.5
100	1200	ADMINISTRATION	14,042.74	50.98	.00	14,093.7
100	1400	FINANCE	12,391.23	.00	.00	12,391.2
100	1500	CITY CLERK	5,652.60	.00	.00	5,652.6
100	1700	ZONING	3,636.95	.00	.00	3,636.9
100	1900	CITY ENGINEER	.00	.00	.00	.0
100	2200	ALCOHOLIC BEVERAGE	1,246.62	.00	.00	1,246.6
		Total Government	43,051.68	50.98	.00	43,102.6
100	2100	POLICE DEPT-MADISO	97,276.02	13,629.82	.00	110,905.8
100	2150	POLICE FICA	4,292.39	529.57	.00	4,821.9
		Total Police	101,568.41	14,159.39	.00	115,727.8
100	2300	FIRE DEPT-MADISONV	103,428.91	36,802.58	6,441.34	146,672.8
100	2350	FIRE FICA/NON HAZA	800.07	.00	.00	800.0
		Total Fire	104,228.98	36,802.58	6,441.34	147,472.9
100	3300	TRANSPORTATION DEP	30,685.38	2,134.34	.00	32,819.7
		Total Transportati	30,685.38	2,134.34	.00	32,819.7
100	5000	CEMETERY DEPARTMEN	5,645.90	40.80	.00	5,686.7
		Total Cemetery	5,645.90	40.80	.00	5,686.7
100	7000	PARK DEPARTMENT	16,326.37	32.63	.00	16,359.0
100	7100	POOL EMPLOYEES	.00	.00	.00	.0
		Total Park	16,326.37	32.63	.00	16,359.0
190	3100	SANITATION DEPARTM	39,078.98	1,749.31	.00	40,828.2
		Total Sanitation	39,078.98	1,749.31	.00	40,828.2
200	1000	UTILITY OFFICE	16,958.08	424.48	.00	17,382.5
200	1001	METER READING	.00	.00	.00	.0
200	4500	LIGHT DISTRIBUTION	52,514.10	1,277.63	.00	53,791.7
		Total Utility Offi	69,472.18	1,702.11	.00	71,174.2
210	2000	WASTEWATER TREATME	16,168.37	46.12	.00	16,214.4
210	2001	WASTEWATER COLLECT	26,662.67	1,627.39	.00	28,290.0
		Total Wastewater T	42,831.04	1,673.51	.00	44,504.5
211	4600	FILTER DEPARTMENT	16,637.41	1,172.69	.00	17,810.1
211	4700	WATER DEPARTMENT	24,521.05	884.03	.00	25,405.0
		Total Water	41,158.46	2,056.72	.00	43,215.1
		Grand Totals	494,047.38	60,402.37	6,441.34	560,891.0

Communication: Bills & Payroll (Approval of Bills and Payroll)

ZONING & PERMIT OFFICE
MONTHLY ACTIVITY REPORT
DECEMBER 2018

BUILDING PERMITS	CONSTRUCTION COST	# PERMITS ISSUED	FEES COLLECTED
Type of Construction			
New Residential/SFD	\$0	0	\$0
Duplex	\$0	0	\$0
Multi-Family	\$0	0	\$0
Residential Addition	\$45,000	2	\$162
Residential Accessory	\$0	0	\$0
Residential Alteration	\$0	0	\$0
New Commercial	\$996,112	1	\$1,040
Commercial Addition	\$0	0	\$0
Commercial Accessory	\$0	0	\$0
Commercial Alteration	\$200,000	2	\$452
New Industrial	\$0	0	\$0
Industrial Addition	\$0	0	\$0
Industrial Accessory	\$0	0	\$0
Industrial Alteration	\$0	0	\$0
Other	\$0	0	\$0
TOTAL BUILDING PERMITS	\$1,241,112	5	\$1,654

SIGN PERMITS (Total)		2	\$50
<i>Name</i>	<i>Location</i>		
A&B Sign Company/Electronic Msge Brd	480 Industrial Ct		
Allen's Auto Sales/Michael Allen	913 North Main St		

DEMOLITION PERMITS (Total)		0	\$0
<i>Name</i>	<i>Location</i>		

GRADING & PAVING PERMITS (Total)		0	\$0
<i>Name</i>	<i>Location</i>		

HVAC PERMITS (Total)		3	\$1,310
<i>Name</i>	<i>Location</i>		
Your Heating & AC/Joe Sellers	35 Bassett Ave		
Your Heating & AC/Joe Sellers	222 Osborne Ln		
E & M Heating & AC/Mark Moser	234 Midtown Blvd		

CHANGE OF USE PERMITS (Total)		0	\$0
<i>Name</i>	<i>Location</i>		

		# PERMITS ISSUED	FEES COLLECTED
ZONING MAP/TEXT AMENDMENTS (Total)		0	\$0
<i>Name</i>	<i>Location</i>		
ZONING COMPLIANCE REQUESTS (Total)		0	\$0
<i>Name</i>	<i>Location</i>		
DIMENSIONAL VARIANCE PERMITS (Total)		0	\$0
<i>Name</i>	<i>Location</i>		
CONDITIONAL USE PERMITS (Total)		0	\$0
<i>Name</i>	<i>Location</i>		
UTILITY REQUESTS (Total)		0	\$0
<i>Name</i>	<i>Location</i>		
MISCELLANEOUS/ADDITIONAL FEES (Total)		0	\$0
<i>Name</i>	<i>Location</i>		
COA's (Historic District Commission) (Total)		2	N/A
<i>Name</i>	<i>Location</i>		
Ameriprise Financial/David Thomas/Sign	15 - 17 South Main St		
Mike & Maureen Tomblinson/Sign	49 Union St		
SPECIAL USE PERMITS (Outside Sales) (Total)		0	N/A
<i>Name</i>	<i>Location</i>		
CITIZENS ASSISTED (Site Visits, Walk-ins, Phone Calls, etc.)		124	N/A
ACTIVITY TOTAL FOR THE MONTH		136	\$3,014

ZONING & PERMIT OFFICE

YTD ACTIVITY REPORT

JULY - DECEMBER 2018

BUILDING PERMITS	CONSTRUCTION COST	# PERMITS ISSUED	FEES
Type of Construction			
New Residential/SFD	\$783,000	9	\$1,707
Duplex	\$360,000	4	\$1,090
Multi-Family	\$0	0	\$0
Residential Addition	\$133,827	15	\$1,073
Residential Accessory	\$247,990	19	\$1,124
Residential Alteration	\$180,000	4	\$509
New Commercial	\$3,196,800	6	\$3,395
Commercial Addition	\$32,000	2	\$200
Commercial Accessory	\$141,500	4	\$159
Commercial Alteration	\$3,820,700	13	\$2,301
New Industrial	\$0	0	\$0
Industrial Addition	\$0	0	\$0
Industrial Accessory	\$0	0	\$0
Industrial Alteration	\$0	0	\$0
Other	\$0	0	\$0
TOTAL BUILDING PERMITS	\$8,895,817	76	\$11,558
SIGN PERMITS		20	\$1,626
DEMOLITION PERMITS		9	\$85
GRADING & PAVING PERMITS		4	\$75
HVAC PERMITS		22	\$8,180
CHANGE OF USE PERMITS		0	\$0
ZONING MAP /TEXT AMENDMENTS		1	\$400
ZONING COMPLIANCE REQUESTS		4	\$100
DIMENSIONAL VARIANCE PERMITS		0	\$0
CONDITIONAL USE PERMITS		1	\$100
UTILITY REQUESTS		1	\$25
MISCELLANEOUS/ADDITIONAL FEES		7	\$4,374
COA's (Historic District Commision)		10	N/A
SPECIAL USE PERMITS (Outside Sales)		3	N/A
CITIZENS ASSISTED (Site Visits, Walk-ins, Phone Calls, etc)		1,152	N/A
YEAR TO DATE TOTAL		1,310	\$26,523

Prepared by: Bonnie Smith, Zoning Admin Assistant

Communication: Zoning Report (Department Reports)

**CITY OF MADISONVILLE
BUILDING PERMIT MONTHLY REPORT**

December 2018

Permit #	Issued	Construciton Address	Owner	Contractor	Construction Type	Proposed Use	Permit Fee	Construction Cost	Square Feet
6556	12/3/18	421 West Broadway Street	Shirley Haynie	Joe Workman	Residential Addition	Living Space	\$80	\$35,000	381
6557	12/5/18	381 Audubon Loop	Jeffery Ezell	Jeffery Ezell	Residential Addition	Living Space	\$82	\$10,000	396
6558	12/19/18	49 Union Street	Mike & Mauren Tomblinson	Garrigan Building and Construction	Commercial Alteration	Tenant space	\$250	\$50,000	3000
6559	12/31/18	35 North Main Street	Gather	Garrigan Building	Commercial Alteration	Prayer Center and Coffee	\$202	\$150,000	1280
6560	12/31/18	55 Mahr Park Drive	Hopkins County Extension Office	Lanham Brothers General Contractors	New Commercial	Outdoor Classroom/Farmers	\$1,040	\$996,112	9870
					Totals	5		\$1,654	\$1,241,112

Communication: Zoning Report (Department Reports)

**CITY OF MADISONVILLE, KY
ORDINANCE O-2019-1**

**AN ORDINANCE AMENDING CHAPTER 30 OF THE CITY OF MADISONVILLE CODE OF
ORDINANCES ESTABLISHING THE POSITION OF DEPUTY CITY ADMINISTRATOR**

BE IT ORDAINED BY THE CITY OF MADISONVILLE, KY, AS FOLLOWS:

Chapter 30 of the City of Madisonville Code of Ordinances is hereby amended so as to add the following provisions:

§30.29 DEPUTY CITY ADMINISTRATOR

(A) Pursuant to the authority of KRS 83A.080, there shall be, and hereby is, created the position of Deputy City Administrator. The Deputy City Administrator shall be appointed by and shall serve at the pleasure of the Mayor.

(B) PURPOSE OF CLASSIFICATION

The Deputy City Administrator shall assist the Mayor and City Administrator in planning, organizing, supervising, coordinating, and evaluating all activities and functions of the City. He/She will be the liaison between citizens and the mayor/council. This is a full-time position.

(C) ESSENTIAL FUNCTIONS

The following duties are normal for this position: (The omission of specific statements of the duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification Other duties may be required and assigned.)

Helps interpret and carry out policy for departments and other parties and advises City Administrator and City Council on proposed policy changes.

Assists City Administrator in administrative and managerial duties consisting of personnel, citizen assistance, budget preparation, etc.

Ensures regulatory compliance for each city department.

Represents the City Administrator at various meetings and serves as the City Administrator in his/her absence.

Works closely with city council, City Administrator, and department superintendents in planning and implementation for various municipal operations.

Performs studies as needed and reviews management issues and recommends courses of action to the City Administrator as requested.

Assists departments with grant applications, cost determinations, program impacts, and demand for matching funds.

Performs administrative tasks, including conducting research and preparing executive reports.

Exhibits strong customer service with the general public, internal customers, and other city employees.

Creates employee success plans - including coaching, training, and evaluation as needed to develop city employees to their full potential.

Manages conflict with citizens and employees with finesse and professionalism.

Provides representation to various community boards and functions.

Demonstrates positive role model attributes to employees.

Maintains liaisons with related units of local government respecting interlocal contracts and joint activities.

Operates a computer, vehicle, or other equipment as necessary to complete essential functions.

Performs such duties as may be reasonably requested by the Mayor and/or the council.

(D) ADDITIONAL FUNCTIONS

Performs other related duties as required.

(E) MINIMUM QUALIFICATIONS

Three year(s) to five years(s) of experience in business administration, finance, accounting, or a closely related field: three year(s) experience is an administrative capacity, preferably in a government organization; or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this job. Must possess and maintain a valid Kentucky driver's license.

(F) PERFORMANCE APTITUDES

Data Utilization: Requires the ability to review, classify, categorize, prioritize, and/or analyze data. Includes exercising discretion in determining data classification, and in referencing such analysis to established standards for the purpose of recognizing actual or probable interactive effects and relationships.

Human Interaction: Requires the ability to function in a director capacity for a major organizational unit, including instructing, reviewing work, maintaining standards, and coordinating activities.

Equipment, Machinery, Tools, and Materials Utilization: Requires the ability to operate and control the actions of equipment, machinery, tools and/or materials requiring complex and rapid adjustments.

Verbal Aptitude: Requires the ability to utilize a wide variety of reference, descriptive, and/or advisory data and information.

Mathematical Aptitude: Requires the ability to perform addition, subtraction, multiplication, and division; the ability to calculate decimals and percentages; the ability to utilize principles of fractions; and the ability to interpret graphs.

Functional Reasoning: Requires the ability to apply principles of logical or synthesis functions; to deal with several concrete and abstract variables; and to analyze major problems that require complex planning for interrelated activities that can span one or several work units.

Situational Reasoning: Requires the ability to exercise judgment, decisiveness and creativity in situations involving the direction, control and planning of an entire program or set of programs.

(G) ADA COMPLIANCE

Physical Ability: Tasks require the ability to exert moderate, though not constant, physical effort typically involving some lifting, carrying, pushing and/or pulling of objects and materials of light weight (12-20 pounds). Tasks may involve extended periods of time at a keyboard or work station.

Sensory Requirements: Some tasks require the ability to perceive and discriminate sounds, taste, odor, and visual cues or signals. Some tasks require the ability to communicate orally.

Environmental Factors: Performance of essential functions may require exposure to adverse environmental conditions, such as dust, pollen, odors, machinery, or traffic hazard

The foregoing Ordinance is read to and presented to a regular meeting of the City Council of Madisonville, Kentucky, for first reading on the 2nd day of January, 2019 and the second reading on the 7th day of January, 2019. Motion was made by , seconded by , that the Ordinance be adopted as the law of the City of Madisonville, Kentucky, to be effective upon publication, as required by law.

Upon vote being taken thereon, the votes were cast as follows:

It appearing that the Councilmembers voted the Mayor announced that the Motion was and that the above Ordinance would be published as required by law and would be effective as a new Ordinance of the City of Madisonville, Kentucky, immediately upon publication thereof, unless otherwise stated.

Dated 7th day of January, 2019

City of Madisonville, KY

ATTEST:

City of Madisonville, KY

**CITY OF MADISONVILLE
MUNICIPAL ORDER NO.**

IN RE: APPOINTMENT OF DEPUTY CITY ADMINISTRATOR

IT SHALL BE AND HEREBY IS ORDERED BY THE CITY COUNCIL OF THE CITY OF MADISONVILLE, KENTUCY AS FOLLOWS:

1. That Libby Spencer shall be, and hereby is, appointed Deputy City Administrator of the City of Madisonville, Kentucky effective February 1, 2019 upon taking the oath of office.
2. That Libby Spencer shall serve in such capacity at the pleasure of the undersigned.
3. That his service in such capacity shall be in accordance with the Laws of the United States of America and the Commonwealth of Kentucky, and the ordinances of the City of Madisonville as the same may from time to time be amended.
4. That this order shall become effective upon adoption by City Council.

This the 7th of January, 2019.

ATTEST:

CITY OF MADISONVILLE
OFFICE OF THE MAYOR
EXECUTIVE ORDER

EXECUTIVE ORDER RELATING TO THE APPOINTMENT OF MORGAN STONE TO THE
MADISONVILLE/HOPKINS COUNTY ECONOMIC DEVELOPMENT CORPORATION
BOARD OF DIRECTORS

KNOW ALL MEN BY THESE PRESENTS:

That I, Kevin Cotton, Mayor of the City of Madisonville, Kentucky, pursuant to the authority vested in me by applicable law, **DO HEREBY ORDER** as follows:

- 1) That Morgan Stone is hereby, appointed to the Madisonville/Hopkins County Economic Development Corporation Board; and
- 2) That the term of Morgan stone shall be for three years ending on June 30, 2020; and
- 3) That Morgan Stone shall serve in accordance with the Laws of the United States of America and the Commonwealth of Kentucky, and the ordinances of the City of Madisonville

On this the 7th day of January, 2019

ATTEST:

CITY OF MADISONVILLE
OFFICE OF THE MAYOR
EXECUTIVE ORDER

**EXECUTIVE ORDER RELATING TO THE DELEGATION OF POWER AND AUTHORITY TO
CITY ADMINISTRATOR OFFICER AND/OR DEPUTY CITY ADMINISTRATOR**

KNOW ALL MEN BY THESE PRESENTS:

That I, Kevin Cotton, Mayor of the City of Madisonville, Kentucky, pursuant to the authority vested in me by applicable law, **DO HEREBY ORDER** as follows:

In order to provide for the orderly continuation of the function of city government at any time when I am unable to attend to the duties of the office of Mayor of the City of Madisonville, I, Kevin Cotton, Mayor of the City of Madisonville, pursuant to the provisions of KRS 83A.130(7) and (10), do hereby delegate and grant unto city administrator, Robert Janes and/or deputy city administrator, Libby Spencer full power and authority to exercise and fulfill the executive functions of the office of Mayor for and on behalf of the City of Madisonville.

On this the 7th day of January, 2019

ATTEST:



**JOINT PROCLAMATION
HONORING
DR. MARTIN LUTHER KING JR.**



WHEREAS, Dr. Martin Luther King, Jr. was born on January 15, 1929 and lived his life promoting peace, freedom, equality, and justice for all through non-violent means, becoming one of the outstanding civil rights leaders of our time; and,

WHEREAS, the people of Madisonville and Hopkins County are in the forefront of efforts to establish a caring and compassionate society based on the elimination of all forms of discrimination and disadvantage and the natural ability within each of us to recognize that the fundamental strength of our community is our diversity; and,

WHEREAS, the residents of Madisonville and Hopkins County honor Dr. King's memory each year with a day of remembrance in January, to reaffirm our commitment to the basic principles of human rights, equality and justice.

NOW THEREFORE, BE IT RESOLVED, that I, Kevin Cotton, Mayor of the City of Madisonville, Kentucky and Jack Whitfield, Jr., Hopkins County Judge Executive do hereby proclaim Monday, January 21, 2019, as

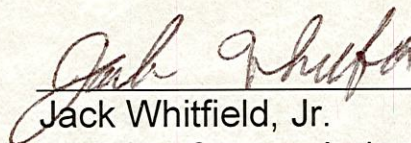
"Dr. Martin Luther King, Jr. Day"

in the City of Madisonville and Hopkins County, Kentucky and invite all citizens to join in the celebrations honoring the life of Dr. King on Saturday, January 19th at 2 pm at Byrnes Auditorium; Sunday at 2:00 pm at Eastview Baptist Church and a Wreath Laying on Monday, January 21, 2019 at 10:00 am at the Carney Center.

SO PRESENTED on this the 7th day of January, 2019, in Madisonville, Hopkins County, Kentucky.



Kevin Cotton
Mayor of the City of Madisonville



Jack Whitfield, Jr.
Hopkins County Judge Executive